

Admission to secondary schools 2024/2025



Apply online at: www.croydon.gov.uk/admissions



2024

**Closing date for applications:
31 October 2023**

This booklet provides important information about admissions to Croydon secondary schools 2024/2025.

Foreword

Dear parents and carers,

Welcome to the secondary school admissions prospectus for the London Borough of Croydon.

The council believes that every child should have the highest quality secondary education to realise their full potential. The transition from primary to secondary school education is a fundamental part of a child's life and plays a key role in shaping their career path and progression. We are pleased that the quality of education in secondary schools in Croydon has improved significantly over the years and most of Croydon's secondary schools are now rated by Ofsted to be good or outstanding.

We have sufficient high quality secondary school places available across the borough to ensure every child can get a place.

In this prospectus, you will find enclosed all the information you need to complete the application for a school place for your child, including information about every secondary school in Croydon.

We strongly encourage you to contact the schools and/or access their website, and visit the schools that you are considering making an application for a school place for your child. When you fill in the application form use all six available preferences, listing them in order of preference as this maximises your opportunity to secure a school of your preference for your child.

We wish your child all the best for their transfer to secondary school.



Shelley Davies
Director of Education, Children,
Young People and Education
Directorate

Introduction

This booklet is designed to guide Croydon parents and carers through the admission process for September 2024 and help to make an informed choice of secondary school.

We have included information on the wide range of secondary schools in Croydon as well as information on some of the schools in neighbouring boroughs. Croydon schools' admission criteria can be viewed at www.croydon.gov.uk/education/schools-new/secondary-schools.

Before you make your final selection, we recommend if possible that you visit the schools you are interested in. Details of Open days and evenings can be found in this booklet.

If you live in Croydon, you need to apply online at www.eadmissions.org.uk no later than **31 October 2023**.

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Before you apply

Read 'The application process and procedure'. **Page 8**

This tells you how the admission process works.

Check the list of schools in Croydon and read the admissions criteria **Page 16**

for the schools you are interested in at

www.croydon.gov.uk/schools-and-education/schools/apply-secondary-school-place-step-step/find-secondary-schools-near-you

The admissions criteria give you a better idea of which schools are likely to be able to offer your child a place.

Check which school requires you to complete a supplementary information form. **Pages 16-17**

Read how places were allocated at each secondary school last year. **Pages 19-20**

Visit the schools you are interested in.

See open days/evenings dates. **Pages 21-23**

Read booklets from other local authorities if you are thinking of applying for a school outside Croydon. **Pages 24-25**

For more information on admissions to secondary schools in Croydon visit **www.croydon.gov.uk/admissions**

Important dates for your diary

1 September 2023

Online application process starts.

13 September to 19 October 2023

Secondary schools' open days or evenings.

**It is important that you visit the schools you are
interested in before you apply.**

31 October 2023

Statutory deadline for receipt of secondary school applications.

**We recommend you submit your application no later than
20 October 2023 (Friday before half-term)**

1 March 2024

National Offer Day

Online applicants receive a notification email during the evening.

**You can then log on to view the result of your application at
www.eadmissions.org.uk**

15 March 2024

Deadline for acceptance or refusal of school offer.



SECTION ONE

APPLYING FOR A SECONDARY SCHOOL

1



SECTION

one

SECTION

one

The application process and procedure

Completing the form

All Croydon residents must apply using a Common Application Form (CAF). The form should be completed online at www.croydon.gov.uk/admissions.

The form allows you to select **six** schools, which you must name in your order of preference. We recommend that you use all your preference options as your child can only be considered for a place at the schools you have listed on your application.

For further information on how to complete your application see pages 8-12.

Online applications close at 11.59pm on 31 October 2023. Applications received by this date will be accepted and treated as on time.

Admissions criteria

Read the admissions criteria for the schools that you are interested in to know how they prioritise applications. A summary of schools' admissions policies can be found online at www.croydon.gov.uk/schools-and-education/schools/apply-secondary-school-place-step-step/find-secondary-schools-near-you and on each school's website. Find out the furthest distance an offer was made for a school for entry in September 2023 (please see pages 19-20). Some schools may have maps on display at their open sessions showing the location of homes of pupils offered places at the school last year.

Please note, there is no guarantee that for the September 2024 admission, a school will offer to the same distance as they did in the previous year, as each year offers are subject to the number of applications and where the applicants live.

If you wish to have an indication of the distance between your home and a school, please go to www.croydon.gov.uk/schools-and-education/schools/school-admissions/distance-between-your-home-and-schools

It must be emphasised that the measurement given by this site will not always be identical to that from the council's geographic information system (GIS). This is because this website is a general one for measuring distance to a range of council facilities and is not set up to measure for school admissions purposes. Under the schools' admission policy, the distance is measured in a straight line from the child's home to the designated entrance of a school using geographical reference points as provided by the National Land and Property Gazetteer. The 'About your area' site doesn't give measurements to three decimal points either. Therefore, you should not assume that, because the measurement from your home to school given by this site is the same or less than the minimum distance to which

a school has admitted applicants in previous years, you will be offered a place. If there are other criteria under which you could apply for a school, as well as distance, it is recommended that you do so.

Expressing preferences for schools

The law requires admission authorities to meet parental preference wherever they possibly can. It is not possible to guarantee a place at the school of your choice but you do have the right to express a preference or preferences. Most parents are successful in securing a place at one of their preferred schools but, as there is only a limited number of places available in each school, some parents are disappointed.

All admission authorities (i.e. local authorities, academies, voluntary aided schools) must provide information which explains how they decide which children will be offered places if they receive more applications than they have places available. This information is normally called 'admission criteria'. The admissions criteria will vary from school to school (please refer to www.croydon.gov.uk/schools-and-education/schools/apply-secondary-school-place-step-step/find-secondary-schools-near-you for schools' admission criteria)

How are places allocated?

If you have listed six schools in preference order and all six schools are in a position to offer a place, the system will automatically seek the highest preference, i.e. your first preference, and make you an offer at this school. All your lower preferences are withdrawn as these are no longer required.

If you listed six schools in preference order and preferences three, four and five are in a position to offer places, the system will automatically seek the highest preference, i.e. your third preference, and make an offer at this school. Your lower preferences four and five are withdrawn as these are no longer required. Your higher preferences one and two are automatically placed on the waiting list for reconsideration should any places become available. Any further offers will continue to be made in accordance with the schools' published admissions criteria.

Will I have a better chance of getting my first preference than someone who lists it as a second or lower preference?

No. All preferences are considered equally against the schools' admission criteria. The preference order will only be used when it is possible for more than one school to offer you a place. This is called the Equal Preference System.



The application process and procedure

The local authority will always try to match your highest preference but many schools are oversubscribed and receive more applications than they have places available. To give you the best chance of getting into a local school, it is very important that you use all six preferences and include other schools in your area, as schools will use their straight line distance criterion as the final factor once all their higher priority places have been allocated.

If you only apply for one school and a place is not available, you can only be offered a school with places left once all other parental preferences have been considered. The school offered could be some distance from your home.

Failing to list other preferences on your form can result in disappointment, as we can only consider the preferences you have listed on your application form.

How much information from my application will be passed onto my preferred schools?

The list of schools you include on the Common Application Form is **confidential**.

Each school will only be given the information it needs to consider your application.

Schools are not told where you named them in your preference list.

The preference order of schools which are situated outside the Croydon local authority will be released to the local authority which maintains the school(s) in the order that the highest preference can be determined in cases where a child is eligible for a place at more than one school in that local authority's area.

Considering a school outside Croydon?

You can apply for a school in another borough. As a Croydon resident, Croydon Council still processes your application. You must include the school as a preference on your Common Application Form. Schools within three miles of Croydon's boundary are listed at the back of this booklet. For information on schools further than three miles please contact the relevant local authority.

Considering a private/independent school?

Independent schools have their own admissions arrangements and are not included in our admissions scheme. If you are considering applying to an independent school please contact the school directly.

Do not list these schools on your Common Application Form.

Changing your mind

After the closing date **31 October 2023** it will not be possible for you to add new school preferences to the Croydon Common Application Form. If you do make changes after the closing date, your application will be regarded as late. For a detailed explanation of how late applications will be processed please read the paragraph below.

Late applications

Croydon will only consider late applications in the initial allocation round if the application is late for a good reason but is submitted before **12 December 2023**. Examples of what may be considered a good reason include: when a single parent has been ill for some time or has been dealing with the death of a close relative; or a family has just moved into the area or is returning from abroad (proof of ownership or tenancy agreement will be required in these cases). Other circumstances will be considered and each case will be decided on its own merits.

If you submit an application or change your existing preferences, or order of preferences, after **31 October 2023** and before **12 December 2023** with good reason for doing so, the application will be treated as on time. Otherwise your application will be treated as late and this may jeopardise the possibility of your child being offered a place at one of your preferred schools.

Applications which are late for no good reason and those that are received after **12 December 2023** but before **1 March 2024** will not be considered in the initial allocation round but will be allocated available places after all on time applications have been processed. Where a place cannot be offered at a preferred school, your child will be offered the nearest school to the application address with available places.

Change of address

Croydon Council **must** be notified of any changes of address by **12 December 2023** so that the new address can be used to prioritise your preferences for schools under the distance criterion. Failure to do so will result in your application being considered from the previous address, and your child possibly being denied a place at a preferred school.

All changes of address will be thoroughly investigated to ensure there is a permanent commitment to the new address. Changes of address can only be considered when Croydon Council receives documentary evidence that you and your child are resident in the property and able to

The application process and procedure

prove you have no connection with your previous address - that is, the new address is not a temporary arrangement to access a preferred school. Examples of documents to be provided are a letter from a solicitor confirming the date of **completion of contract (not exchange of contract)** for the new place of residence or a copy of the new tenancy agreement stating the commencement date, together with evidence of residence, for example a utility bill.

If your address changes after **12 December 2023**, you **must still** notify the local authority immediately, providing documentary evidence as described above, so that your new address can be taken into account when determining your child's position on schools' waiting lists after National Offer day (that is after **1 March 2024**).

Child's permanent address

The child's address should be that of the child's permanent place of residence. A business address, work place address, a childminder's address will not be accepted.

A relative or carer's address can only be considered if they have legal custody of the child. In these circumstances, evidence of legal custody/parental responsibility, e.g. a court order, must be supplied.

Applications from Overseas

Applications with an overseas address will not be accepted for processing unless Croydon Council is satisfied that there is evidence of a link to an address in Croydon and that a child will be resident at that address on or before the date of admission (i.e. start of September). The address must not be the address of a friend, relative or other address of convenience unless there is evidence it will be a relatively permanent arrangement.

Evidence must include:

- Booked travel tickets and
- End of lease/notice to tenants in property or
- Start of employment contract in London/SE area or
- End of employment contract abroad

The overseas address will apply until such time as there is evidence of a child's return to the linked address. In the event that a family does not return to the linked address provided by the start of September, this local authority will withdraw the application submitted and any offer made.

Children of UK service personnel and crown servants

Families of service personnel or Crown servants returning from overseas to live in Croydon can apply for a place without the child being resident in Croydon. However the

application must be accompanied by an official letter that declares the relocation date and unit postal address or quartering area address.

Shared custody

It is the local authority's expectation that where there is shared parental responsibility for a child, parents will agree which parent has the main responsibility before completing their application form. Where parents are separated and share custody, the parent with whom the child spends most of the school week (which will be the address where child benefit is payable) should make the application. An application can only be made from a single address and only one application can be made for each child.

If the parent making the application lives at a different address, a letter of explanation should be given and signed by both parents. **Custody issues cannot be resolved by the local authority.** If parents are going through a separation or a divorce and do not live together but share parental responsibility over a child, the local authority will disclose details of a child's application if one of the parents who shares parental responsibility requests this information. This will however be subject to the receipt of legal documentation e.g. court order which confirms the shared parental responsibility.

Parental responsibility and private fostering

Parental responsibility is defined by the Children Act 1989 and amended by the Adoption and Children Act 2002. Parental responsibility in its simplest form is 'all the rights, duties, powers, responsibilities and authority which by law a parent of a child has in relation to the child and his property'.

People can obtain parental responsibility by seeking a parental responsibility legal agreement, obtained with the consent of all persons with parental responsibility or by a court order, or when a child is placed with them for legal adoption.

Step-parents, grandparents and other close relatives do not have automatic parental responsibility, and can only acquire it through a legal agreement or court order. If you are a distant relative or no relation to the child you are caring for, it is likely that you are a private foster parent. In law this means you must tell your local council you are caring for the child and also you must tell the child's parents (or the person with parental responsibility) about the application for a school place and obtain their permission. You can find more information on parental responsibility at www.gov.uk/parental-rights-responsibilities



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Fraudulent applications

Croydon takes very seriously any attempt to gain an advantage in the admission process by giving false information.

The local authority will investigate applications where there are any doubts about information provided by parents of where information has been received from another source. This may lead to prosecution.

All applicants' addresses are thoroughly checked against council tax records and other sources of information and, if necessary, by a council officer visiting your address. Any offer made to your child is subject to a legitimate address being provided on your school application. The school offer will be withdrawn with immediate effect if an investigation concludes that you have used false information about your address for the purpose of securing a school place at a preferred school.

Looked-after children, previously looked-after children and internationally adopted previously looked-after children

Looked-after children are defined as "children in public care **at the date on which the application is made.**" For secondary transfers, the date will be taken as 31 October.

Applications from children in public care (looked-after children) must confirm which local authority is responsible for the child and be accompanied by a letter from the child's social worker confirming their legal status and that he/she will still be looked-after when the child is admitted to the school.

Applications from children who were looked-after, but ceased to be so because they were immediately adopted (or became subject to a child arrangements order or a special guardianship order) must be accompanied by a letter and/ or documentary evidence from the child's social worker, advisory teacher or other relevant professional confirming that the child was looked after immediately prior to the order being made as well as the date.

The letter or documentary evidence must also confirm the date a previously looked after or internationally adopted previously looked after child ceased to be looked after and the date of the adoption order, residence order, child arrangements order or special guardianship order which led to the cessation of 'looked-after' status.

Any court order must be accompanied by a letter from the child's social worker.

Please note that any confirmation/evidence of looked-after and previously looked-after status received by this local authority will be forwarded on to the school preferences or the local authority where the school is situated in the case of out of borough schools.

Admission of children outside their age group

Parents of gifted and talented children, or of summer born children who have been educated out of year group throughout their primary education may request that their child is admitted or continues to be educated outside their age group when they transfer to secondary school.

Parents must make sure they submit an application when their child's 'correct' cohort are making applications for a secondary school place. This means that for a summer born child who started in reception a year later than is usual, parents must apply for a secondary school and an out of year group place when the child is in Year 5 rather than Year 6.

The admission authority of a school must decide whether or not the individual child's circumstances make this appropriate on educational grounds. Such requests will only be agreed in exceptional circumstances. Parents have a statutory right to appeal against the refusal of a place at a school for which they have applied. However, this right of appeal does not apply if parents are offered a school place which is not in their **preferred** age group.

All requests should include recent professional evidence of the child's circumstances which make education outside the age group necessary. Each admission authority will expect to see evidence of an individual child's educational need, rather than general factors which relate to a wider group of children born at a similar time. They will want to discuss with parents the impact of the child being educated with children of a different age.

Parents requesting admission to an age group below the child's actual age group must apply before the closing date, on **31 October 2023**. The request for admission to a different year group should accompany the application. This enables the application to be processed and a school place secured in the child's actual age group if the request is refused by an admission authority. If the admission authority approves the request, the parent will be advised to re-apply in the following year and provide a copy of the decision letter. However there can be no guarantee of a place being available at the school, as this is dependent on the number of applications received that year. It is not possible to reserve a place for the following year. Parents are therefore required to have alternative arrangements in place.

When will I know the outcome of my application?

If you applied online and on time you will receive an email notification about the result of your application on **1 March 2024**.

The application process and procedure

Important Information

Please note that an outcome letter will not be sent to you in the post. You will be able to view the result of your application online as well as accept or decline the offer made to your child, by logging into your e.admissions account.

If you applied late you will not receive an outcome to your application until after 1 March 2024. The outcome will be communicated to you by email using an icloud/ Servelec email address so please make sure that you check your email inbox including your junk/spam folders.

Accepting or declining your offer

You must accept or decline the offer **by the specified date** to ensure you secure a school place for your child.

The online outcome information will give you important advice on what to do next if you have been unsuccessful in securing an offer at one of your preferred schools or have been offered an alternative school which you did not list on your Common Application Form.

Waiting lists

Oversubscribed Croydon schools will maintain waiting lists. Your child's name will automatically be placed on the waiting list for any school which was a higher preference on your application form than the school you have been offered.

Please note it is your responsibility to inform the local authority if you do not want your child to be on the waiting list for a higher preference school. In the event that a place becomes available at one of your higher preference schools, the place offered at your lower preference school **will automatically be withdrawn**.

Applicants' requests to be added to the waiting list for lower preference schools when a first preference school has been offered can only be made in exceptional circumstances. Any change in circumstances will need to be supported with relevant evidence.

If you need to find out your child's position on the waiting list, please contact the admission authority for the school or the borough in which the school is situated after **21 April 2024**.

If you would like more information about the reason why your child was not offered a place at a higher preference school you should contact the admission authority that is responsible for admissions to the school. Details of the different admission authorities for schools in Croydon are listed in this prospectus (see pages 16-17). If the school is outside this borough, the admission authority will be either the local authority in which the school is situated or the school itself. Contact telephone numbers for neighbouring local authorities are also included in this prospectus.

The School Admission Code requires admission authorities to

order waiting lists on the basis of the priorities of the published admissions criteria and not, for example, on a first come first served basis.

Each individual admission authority decides how long their waiting list will be held but must keep a waiting list open until at least **31 December 2024**. Please refer to each school's admission policy.

Parents/carers need to be aware that if their child's name is on a school's waiting list, their place may go up or down the list depending on how the admissions criteria applies to others on the waiting list.

Appeals

If you have been refused a place at your preferred school, you are entitled to appeal and attend an appeal hearing in front of an independent appeal panel.

The panel will be made up of three or five members and none of the panel members will have any connection with the local authority or any of the schools in your case. The panel will include at least one person who has experience in education (non-lay member) and at least one person who does not have experience in education (lay member).

If you wish to appeal against the decision not to offer your child a place at a Croydon school you must contact the school for details of their appeal arrangements.

Any school admission appeal must be in writing. If you decide that you wish to appeal you must do so by the deadline date stated by the school or by the local authority for an out of borough school.

- Set out as many reasons as you can for wanting a place at your preferred school.
- Try to explain your reasons as fully as possible as to why your child should be given a place despite the fact the school is full.
- You should also attach copies of any written supporting information, letters, documents, or evidence which you would like the appeal panel to consider at the hearing.

Special arrangements apply to children with an Education, Health and Care Plan – see page 28.

To obtain an appeal form for a Croydon school please contact the school.

Further questions

If you have any questions or if there is anything you do not understand, the school admissions team will be pleased to help you.

☎ 020 8726 6400

✉ school.admissions@croydon.gov.uk

How places are allocated

YOU	OUR ADMISSIONS TEAM	SCHOOLS & OTHER COUNCILS
Your application form is submitted.	The home local authority (council in whose area you live) will manage the coordination process to ensure that you receive no more than one offer.	
If you have applied to a free, voluntary aided school or academy in Croydon	Only pupil details from the application form for free, voluntary aided schools and academies within the area of the home local authority will be passed to the schools concerned.	Schools receive details of applications from the local authority. Schools will have no knowledge of where they are ranked in your list of preferences.
If you have applied to a school in another borough, i.e. outside Croydon	Pupil details and school preferences on the application form for schools in other boroughs will be sent to the local authorities which maintain those schools (maintaining local authorities). This will be done via a computerised system called the Pan-London Register. These local authorities will ensure that the application details reach the admission authorities for the schools in their areas, making no reference to the rank position the school is listed on your application form.	Decisions on whether places can be offered will be taken by the admission authorities for each of the schools on your list. How they decide which pupils will be offered places at their schools is explained in their admissions criteria.
Obtaining your highest possible preference	Croydon Council will then determine the preference offer to be made to its resident pupils from all the schools applied to. Lower preference offers will be released for allocation to other pupils who are next on the schools' lists.	This process of the home local authority allocating the highest preference offer and releasing preference offers for reallocation by the maintaining local authority will continue between local authorities until there are no further changes and all places have been allocated.
All places are allocated	Croydon Council identifies which children are potentially in a position to be offered a place at more than one of its schools. In such cases, we will only hold the offer of a place at the school the parent has ranked highest on their form. Other lower ranked offers will be released, allowing further offers to be made to children who are next on the schools' lists.	

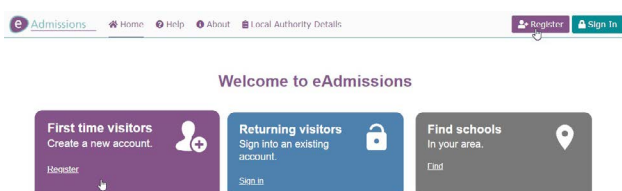
APPLYING ONLINE – STEP BY STEP GUIDE

BEFORE YOU START

- **Decide your order of preference** before you start the online application.
- **Get an email address** – you need one to apply and you need to be able to access it in **March 2024**. If you don't have one go to www.googlemail.com and click 'Create an account'.
- If you have trouble with computers **get a friend, relative or your child to help you make the application.**

LOGIN OR REGISTER

01. Go to www.eadmissions.org.uk



02. If you have applied before (e.g. for an older child), click 'Returning visitors' and login with your email and password from your previous application. **Skip to number 07 and check your details are still correct.**

If you can't remember your username or password, click 'Returning visitors' then click the 'Forgot username or password?' link.

03. If this is the first time you have applied you must register your details and email address. Click 'First time visitors'.

04. Follow the website prompts and enter your details.
05. You will be sent a confirmation by email. Open the email and click the link to validate your email address.

Save this email for future reference – you will need to log back into the system to make changes and on offer day.

06. Click the link in the email, enter your username or email address and password, then click 'Login'.

CHILD DETAILS AND PREFERRED SCHOOLS

07. If you have applied before you must **check and update your details if they have changed** – particularly your address. Click on the purple 'My Account' button at the bottom of the screen, update any details as necessary then click 'Save'.

08. Click 'Start Application' button.



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School preferences for

List the schools you want to apply for. You can list up to SIX schools.

- Make sure you have read the Admissions Policy for each school you have listed.
- The Admissions Policy is the set of rules which will be used to decide the order in which children will be offered the available places.
- Make sure you list the schools in the order you prefer them. If you qualify for more than one school, you will only be offered the one which is higher on your list.
- Once you have selected your schools you will need to select 'Confirm selection'.

Add school

09. Enter your child's details and click 'Save and continue'.

Add schools

Find schools to add to your application from:

☒ List of schools ☐ Map ☐ Keywords

Select a Local Authority

Croydon

Select a school

--- Please select ---

Start typing a school name

- Archbishop Tenison's CE High School
- Coombe Wood School
- Harris Academy Purley
- Harris Academy South Norwood
- Harris Invictus Academy Croydon
- Meridian High School
- Oasis Academy Arena

Cancel

Continue

10. Choose your preferred school from the list. Change the local authority if the school is outside Croydon. Click 'Add school'.

11. Add specific information about the school (e.g. brothers or sisters already attending) then click 'Next'.
12. Repeat steps 10 & 11 to list more schools until you have listed all your preferences.
13. Change the order of preferences by clicking the up and down arrows by each school.
14. Once all your preferred schools are listed click 'Confirm selection'. You will also need to click 'Continue' if you have listed fewer than six preferences.

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School preferences for

List the schools you want to apply for. You can list up to SIX schools.

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- The Admissions Policy is the set of rules which will be used to decide the order in which children will be offered the available places.
- Make sure you list the schools in the order you prefer them. If you qualify for more than one school, you will only be offered the one which is higher on your list.
- Once you have selected your schools you will need to select 'Confirm selection'

[Add school](#)

East London Science School Ground Floor Unit 1, The Clockmill House, Three Mill Lane, Stratford, London, E3 3DU	Edit	Delete
Harris City Academy Crystal Palace Maberley Road, Upper Norwood, London, SE19 2JH	Edit	Delete
Harris Academy Wimbledon Whalley Avenue, Wimbledon Chase, London, SW20 9NS	Edit	Delete
Oasis Academy Shirley Park Shirley Road, Croydon, CR9 7AL	Edit	Delete

[Add school](#) [Confirm selection](#)

FINAL CHECK AND SUBMIT

15. Check your application carefully. To make changes click 'Back' at the top of the page.
16. Read and agree the declaration by clicking in the box.
17. Click 'Submit Application'.
18. You will receive a confirmation email with your application reference number (e.g. 306-2018-09-E-001234). This email is proof that you have submitted your application successfully.

Checklist

Before submitting this form, please ensure that you have:

- Read the admissions policy used to decide the order in which places will be offered at each school you have selected.
- Listed the schools in the order that you prefer them.
- Completed all relevant sections of this application.
- Checked whether any of the schools you have selected require a supplementary information form. These must be obtained and returned by the closing date.
- Made a note of any evidence that you may need to provide in support of an exceptional medical or social reason. You should attach evidence to this application after you have submitted it.
- Made a note of any evidence that you may need to provide in support of a child in care of a Local Authority or previously in care of a Local Authority. You should attach evidence to this application after you have submitted it.

Declaration

By submitting this form I agree to the following:

- I have read the admissions guidance issued by the Local Authority for each school I have selected.
- I wish to apply for a place at each of the schools named above and have listed these in my order of preference.
- I will keep the Local Authority informed of **any** change of circumstances (e.g. change of address) and failure to do so may make this application invalid or lead to the offer of a place being withdrawn.
- I understand that the Local Authority may take steps to verify any information relating to this application.
- I understand that any false or deliberately misleading information given on this form and/or supporting information may make this application invalid or lead to the offer of a place being withdrawn.
- I understand that the Local Authority where I live is under a duty to protect the public funds it administers and may therefore share the information I have provided in this application within the Local Authority and with other bodies administering public funds, for the detection and prevention of fraud.

☐ I have read and accepted the above declaration

[Submit application](#)

MAKE CHANGES AND ATTACH DOCUMENTS

- You can make changes and attach supporting information up to the closing date by logging into the system with your username or email address and your password.
- Each time you make a change you must **re-submit** your application. You will receive a confirmation email each time you successfully change your application.
- You will also receive a confirmation email for each document you attach.

YOUR APPLICATION DETAILS

Note your application details below for future reference and keep this information safe and secure

Email address:

Username:

Password:

Application Reference Number:

HELP AND SUPPORT

If you need help logging into your online application or registering to apply online you can contact the London eAdmissions support helpdesk on 020 8255 5555 (option 1 or 4) or email support@eadmissions.org.uk

If you have any other problems or questions please contact Croydon Council on 0208 726 6400

List of secondary schools in Croydon

All Croydon secondary schools are their own admissions authorities and determine their own admission criteria. For a copy of schools' admission policies, please visit www.croydon.gov.uk/education/schools-new/secondary-schools or the individual school's website. The information in these tables and the schools' pages within this booklet are correct at the time of printing.

ACADEMIES AND FREE SCHOOLS

DFE Number	School name	Year 7 Admissions Number	Applications received 2023 admissions	Supplementary form required?
306 4014	Ark Blake Academy, (boys and girls 11-18) 6 Morland Road, Croydon, CR0 6NA 📧 info@arkblake.org ☎ 020 3443 9000	180	581	No
306 5405	Coloma Convent Girls' School (girls 11-18) Upper Shirley Road, Croydon, CR9 5AS ☎ 020 8654 6228	150	488	Yes
306 4012	Coombe Wood School (boys and girls 11-18) 30 Melville Avenue, South Croydon, CR2 7HY ☎ 020 8289 4745	180	1640	No
306 4016	Harris Academy Beulah Hill Spurgeon Road, London, SE19 3UG T 020 8653 1661	180	N/A	No*
306 6908	Harris Academy Purley (boys and girls 11-18) Kendra Hall Road, South Croydon CR2 6DT ☎ 020 8681 1141	190	750	No*
306 6905	Harris Academy South Norwood (boys and girls 11-18) 2 Cumberlow Avenue, South Norwood SE25 6AE ☎ 020 8405 5070	360	644	No*
306 6906	Harris City Academy Crystal Palace (boys and girls 11-18) Maberley Road, Upper Norwood, SE19 2JH ☎ 020 8771 2261	180	1258	No*
306 4002	Harris Invictus Academy Croydon, (boys and girls 11-16), 88 London Road CR0 2TB ☎ 0203 371 3002	180	563	No*
306 4000	Meridian High School (boys and girls 11-16) Fairchildes Avenue, New Addington CR0 0AH ☎ 020 3943 1328	120	151	No
306 5406	Norbury High School for Girls (girls 11-19; all girls Sixth Form) Kensington Avenue, Thornton Heath CR7 8BT ☎ 020 8679 0062	224	377	No
306 2045	Oasis Academy Arena, (boys and girls 11-16) Albert Road, London SE25 4QL ☎ 020 8240 6700	180	160	No
306 6907	Oasis Academy Coulsdon (boys and girls 11-16) Homefield Road, Old Coulsdon CR5 1ES ☎ 01737 551161	180	706	No
306 6909	Oasis Academy Shirley Park (boys and girls 3-19) Shirley Road, Croydon CR9 7AL ☎ 020 8656 0222	180	538	No
306 4004	Orchard Park High School (boys and girls 11-16) Orchard Way, Shirley CR0 7NJ ☎ 020 8776 0220	150	412	No
306 5400	Riddlesdown Collegiate (boys and girls 11-18) Honister Heights, Purley, CR8 1EX ☎ 020 8668 5136	328	1457	No
306 5407	Shirley High School Performing Arts College (boys and girls 11-18) Shirley Church Road, Croydon, CR0 5EF ☎ 020 8656 9755	180	385	Yes



ACADEMIES AND FREE SCHOOLS (continued)

DFE Number	School name	Year 7 Admissions Number	Applications received 2023 admissions	Supplementary form required?
306 540	St Joseph's College (Boys 11-18 and mixed sixth form) Beulah Hill, Upper Norwood, SE19 3HL ☎ 020 8761 1426	180	238	Yes
306 4003	The Archbishop Lanfranc Academy (boys and girls 11-16) Mitcham Road, Croydon, CR9 3AS ☎ 020 8689 1255	240	313	No
306 6910	The Quest Academy (boys and girls 11-18) Farnborough Avenue, South Croydon, CR2 8HD ☎ 020 8657 8935	180	439	No
306 4031	Woodcote High School (boys and girls 11-18) Meadow Rise, Coulsdon CR5 2EH ☎ 020 8668 6464	439	1010	No

* Parents are only required to complete a supplementary information form if their child has special educational needs and/or requires special assistance in undertaking the test. Please see the school policy for full details.

VOLUNTARY AIDED

These schools' admissions criteria usually give priority to pupils of that faith.

DFE Number	School name	Year 7 Admissions Number	Applications received 2023 admissions	Supplementary form required?
306 4600	Archbishop Tenison's CE High School (boys and girls 11-18) Selborne Road, Croydon CR0 5JQ ☎ 020 8688 4014	150	569	Yes
306 4702	St Mary's Catholic High School (boys and girls 11-16) Woburn Road, West Croydon CR9 2EE ☎ 020 8686 3837	120	242	Yes
306 5403	Thomas More Catholic School (boys and girls 11-19) Russell Hill Road, Purley CR8 2XP ☎ 020 8668 6251	150	340	Yes

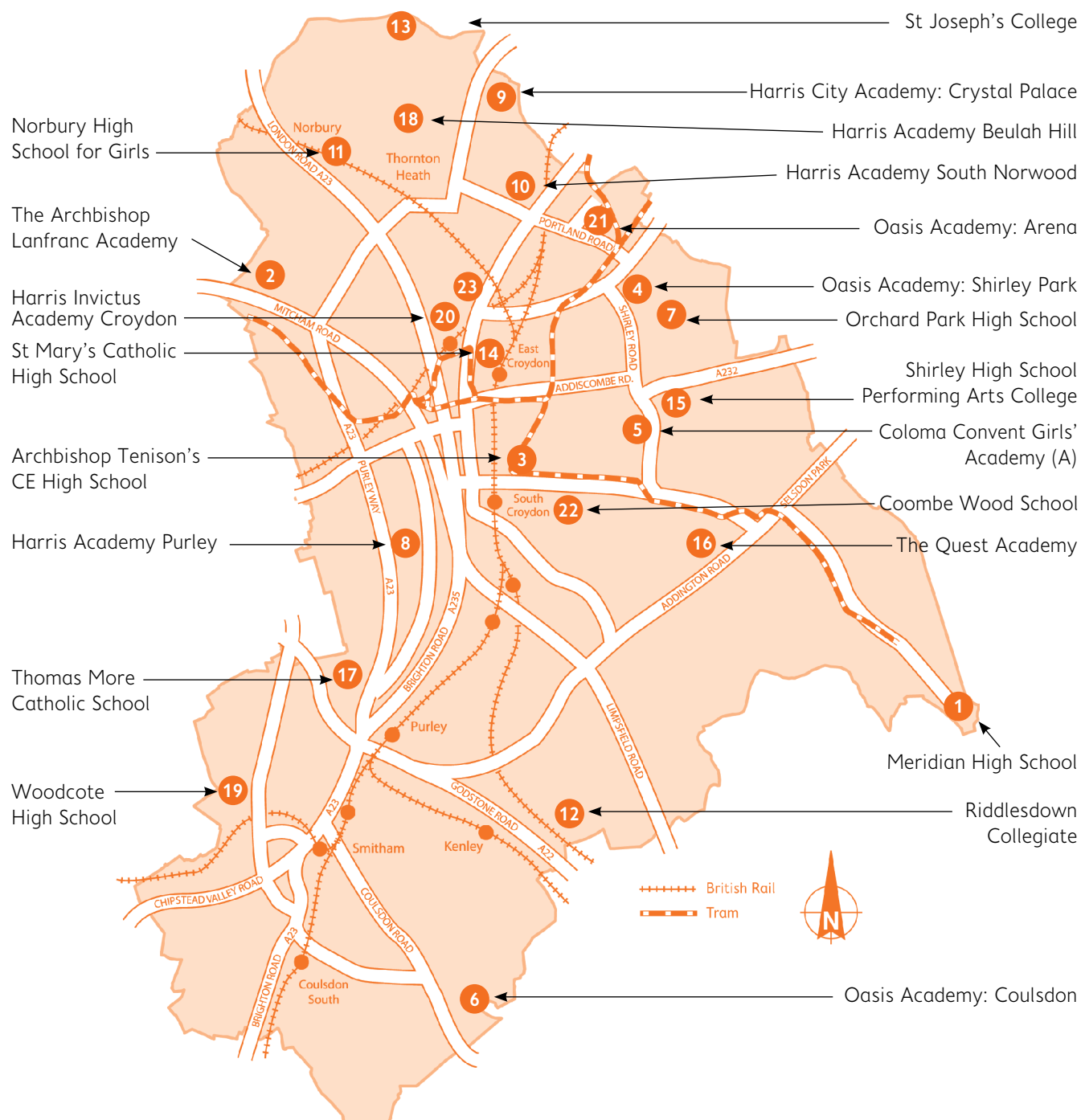
Schools in other boroughs

If you wish to apply for a school in another borough (i.e. outside Croydon) the school must be included in the online application form. The admission arrangements and admission criteria for schools in other boroughs are not included in this prospectus. We strongly advise you to contact the schools directly to check their arrangements and whether you meet their admissions criteria.

Independent/private schools

Applications for places at independent/private schools are not covered by the arrangements outlined in this prospectus. If you are interested in applying for places at independent schools you should find out about the application arrangements by contacting the schools concerned.

Location of secondary schools in Croydon



Key

Types of School



Academy



Voluntary Aided School

Meridian High School	1	Harris Academy South Norwood	10	Harris Academy Beulah Hill	18
The Archbishop Lanfranc Academy	2	Norbury High School for Girls	11	Woodcote High School	19
Archbishop Tenison's CE High School	3	Riddlesdown Collegiate	12	Harris Invictus Academy Croydon	20
Oasis Academy: Shirley Park	4	St. Joseph's College	13	Oasis Academy Arena	21
Coloma Convent Girls' Academy (A)	5	St. Mary's Catholic High School	14	Coombe Wood School	22
Oasis Academy Coulsdon	6	Shirley High School Performing Arts College	15	Ark Blake Academy	23
Orchard Park High School	7	The Quest Academy	16		
Harris Academy Purley	8	Thomas More Catholic School	17		
Harris City Academy Crystal Palace	9				



Transfer to Secondary School 2023

Overview of allocations

The following table indicates how many places were allocated to each Croydon school under each criterion and, where relevant, how far places were allocated to under the distance criterion.

	LAC	Medical/ Social	Feeder	Staff	Ability / Aptitude	Banding	Faith	Faith siblings	Siblings	Open Places	Distance / Non faith	Number allocated (SEN)	Furthest Distance (M)
Archbishop Tenison's	0	0	34	N/A	N/A	N/A	63	27	10	20	N/A	0	1.021
Ark Blake Academy	2	0	N/A	2	N/A	N/A	N/A	N/A	47	N/A	129	2	1.048
Coloma Girls' Convent	2	1	N/A	N/A	N/A	N/A	115	37	N/A	N/A	N/A	2	N/A
Coombe Wood School	10	0	90	0	18	N/A	N/A	N/A	39	N/A	15	8	0.649
Harris Academy Purley	0	0	18	N/A	N/A	131	N/A	N/A	41	N/A	N/A	0	N/A
Harris City Academy Crystal Palace	2	N/A	N/A	1	18	131	N/A	N/A	28	N/A	N/A	0	N/A
Harris Invictus Academy	2	N/A	N/A	N/A	N/A	190	N/A	N/A	N/A	N/A	N/A	0	N/A
Harris Academy South Norwood	3	N/A	N/A	N/A	N/A	291	N/A	N/A	N/A	N/A	N/A	2	N/A
Meridian High School	0	0	N/A	N/A	N/A	N/A	N/A	N/A	36	N/A	50	0	6.035
Norbury High School	4	0	8	0	N/A	N/A	N/A	N/A	49	N/A	118	3	7.069
Oasis Academy Arena	0	0	N/A	N/A	N/A	N/A	N/A	N/A	9	N/A	23	0	3.114
Oasis Academy Coulsdon	1	1	N/A	0	N/A	N/A	N/A	N/A	44	N/A	119	10	1.763
Oasis Academy Shirley Park	2	0	30	3	N/A	N/A	N/A	N/A	26	N/A	106	7	6.376
Orchard Park High	2	0	N/A	1	N/A	N/A	N/A	N/A	34	N/A	111	3	4.294

Transfer to Secondary School 2023

Overview of allocations continued..

	LAC	Medical/ Social	Feeder	Staff	Ability / Aptitude	Banding	Faith	Faith siblings	Siblings	Open Places	Distance / Non faith	Number allocated (SEN)	Furthest Distance (M)
Riddlesdown Collegiate	7	1	N/A	8	N/A	N/A	N/A	N/A	122	N/A	178	12	1.339
St Joseph's Boys' College	1	N/A	N/A	N/A	18	N/A	30	12	N/A	N/A	37	10	4.573
St Mary's Catholic High	0	N/A	N/A	N/A	N/A	N/A	22	N/A	N/A	N/A	47	0	20.326
Shirley High School	0	0	N/A	1	1	N/A	N/A	N/A	29	N/A	80	0	4.005
The Archbishop Lanfranc	1	1	N/A	N/A	N/A	N/A	N/A	N/A	32	N/A	85	4	5.383
The Quest Academy	0	0	N/A	1	N/A	N/A	N/A	N/A	31	N/A	142	6	4.187
Thomas More School	2	N/A	N/A	N/A	N/A	N/A	24	5	18	N/A	71	2	7.496
Woodcote High School	0	N/A	N/A	0	N/A	N/A	N/A	N/A	73	N/A	161	6	1.799

2024 admissions

OPEN DAYS / EVENINGS

School	Date	Time
Harris City Academy Crystal Palace	Thursday 14 September 2023 From Thursday 28 September 2023 to Friday 13 October 2023	5.30pm – 8.00pm (last admission at 7.30pm) 9.15am – 10.00am (open mornings available to book online via school's website, excluding Friday 6 October 2023).
Harris Invictus Academy Croydon	Thursday 5 October 2023 Tuesday 10 October 2023 Thursday 12 October 2023	5.00pm – 7.00pm (open evening – last admission at 6.30pm)) 9.00am – 9.45am (open morning) 9.00am – 9.45am (open morning) For further information see our Open Day page: https://www.harrisinvictus.org.uk/723/welcome-to-our-open-day-page
Meridian High School	Wednesday 27 September 2023 Tuesday 3 October 2023	5.30pm – 8.00pm (open evening) Leadership presentation at 6.00pm. 9.30am- 11am (open mornings by appointment) Book via reception or email info@meridianhigh.london
Norbury High School for Girls	Tuesday 19 September 2023 Monday 25 September 2023 Tuesday 26 September 2023 Wednesday 27 September 2023 Wednesday 8 November 2023	5.00pm – 8.00pm (open evening – Year 7) 9.00am – 11.00am (open morning by appointment) 5.00pm - 8.00pm (open evening - 6th form)
Oasis Academy Arena	Wednesday 13 September 2023 Wednesday 20 September 2023 Wednesday 27 September 2023 Wednesday 4 October 2023 Wednesday 11 October 2023 Wednesday 18 October 2023 Wednesday 20 September 2023 Wednesday 11 October 2023	9.00am – 10.30am (tours of the academy) 5.00pm – 7.00pm (open evening) 5.00pm – 7.00pm (open evening) Headteacher's talk at 6.00pm
Oasis Academy Coulsdon	Wednesday 20 September 2023 Tuesday 26 September 2023 Thursday 5 October 2023 Wednesday 18 October 2023	5.00pm – 8.00pm (last entry 7.30pm) 9.00am – 10.30am (open morning) 9.00am -10.30am (open morning) 9.00am – 10.30am (open morning) Open mornings by appointment only
Oasis Academy Shirley Park	Thursday 21 September 2023 From Monday 2 October 2023 and throughout the month of October.	6.00pm – 7.30pm (open evening) Open mornings are available on request- Please contact the school for more information.
Ochard Park High School	Thursday 28 September 2023 Monday 2 October 2023 Friday 6 October 2023	5.00pm - 7.00pm (open evening) 8.15am - 9.30am To attend open mornings please contact the school by email: admissions@orchardparkhigh.net or by telephone: 020 8776 0220
Riddlesdown Collegiate	Thursday 28 September 2023 Monday to Friday 18 - 22 September 2023 Tuesday 3 October 2023 Wednesday 11 October 2023	5.30pm-8.30pm (open evening) 9.15am –10.45am (open mornings) To attend open mornings, please contact the school Reception on 020 8668 5136



School	Date	Time
Shirley High School Performing Arts College	Thursday 5 October 2023 From week commencing Monday 9 October 2023 Saturday 14 October 2023	5.30pm – 7.00pm (open evening) 9.00 am (open morning tours) strictly by appointment only. Performing Arts workshop for talented Year 6 pupils in Music/Dance/Drama who wish to apply under our performing arts criteria.
St Joseph's RC College	Thursday 5 October 2023 Tuesday 10 October 2023 Thursday 12 October 2023 Tuesday 17 October 2023 Thursday 19 October 2023	4.30pm – 7.30pm (open evening - last admission 7.00pm)) Acting Headteacher's talk at 6:30 pm 8.30am – 9.30am (open mornings) Please email admissions@sjc.ac to book an appointment
St Mary's Catholic High School	Monday 25 September 2023 Tuesday 26 September 2023 Monday 9 October 2023 Tuesday 10 October 2023 Monday 16 October 2023 Tuesday 17 October 2023 Thursday 5 October 2023	9.15am – 10.15am (open mornings) To attend an open morning, or arrange a more convenient time please phone 020 8686 3837 or email admissions@stmaryscroydon.co.uk 4.00pm – 6.00pm (open evening)
The Archbishop Lanfranc Academy	Wednesday 27 September 2023 Monday 2 October 2023 Tuesday 10 October 2023 Wednesday 18 October 2023	5.00pm – 8.00pm (open evening) 9.00am – 10.00am (Academy at work tour) 11.30am – 12.30am (Academy at work tour) 9.00am – 10.00am (Academy at work tour) *Tours must be booked in advance by contacting the Academy directly
The Quest Academy	Tuesday 19 September 2023 Monday 26 September 2023 Monday 2 October 2023 Monday 9 October 2023 Monday 16 October 2023	5.00pm – 8.00pm (open evening) 9.00am – 10.00am (open mornings)
Thomas More Catholic School	Tuesday 26 September 2023 Monday 9 October 2023 Tuesday 10 October 2023 Wednesday 11 October 2023 Tuesday 17 October 2023 Wednesday 18 October 2023	6.00pm – 8.30pm (open evening – no appointment required) 9.40am – 10.30am (open morning by appointment) To attend an open morning, please email admissions@tmore.org.uk
Woodcote High School	Wednesday 20 September 2023 Thursday 21 September 2023 Wednesday 4 October 2023	9.00am – 10.30am (open morning) 4.30pm – 7.00pm (open evening) 9.00am – 10.30am (open morning)

Secondary schools outside Croydon

The following secondary schools are situated within three miles of Croydon's boundary. They can be contacted direct for their admissions policies, and for information about other schools in these boroughs please contact the relevant local authorities directly.

A = Academy **C** = Community **F** = Foundation **VA** = Voluntary Aided **VC** = Voluntary Controlled

<p>London Borough of Bromley: Bromley Civic Centre Stockwell Close Bromley BR1 3UH 020 8313 4044</p>	<p>London Borough of Lambeth: PO Box 734 Winchester SO23 5DG 020 7926 9503</p>	<p>London Borough of Lewisham: Laurence House, 1 Catford Road London SE6 4RU 020 8314 8282 - (open from 9.00am to 1.00pm Monday to Thursday)</p>
<p>Harris Girls' Academy Bromley (A) Lennard Road, Beckenham, Kent, BR3 1QR 020 8778 5917 DfE Code No: 305 4002</p>	<p>Bishop Thomas Grant School (RC) (VA) Belltrees Grove, London, SW16 2 HY 020 8769 3294 DfE Code No 208 5401</p>	<p>Bonus Pastor Catholic College (VA) Winlaton Road, Bromley BR1 5PZ 020 8695 2100 DfE Code No 209 4802</p>
<p>Hayes School (A) West Common Road, Hayes Bromley, BR2 7DB 020 8462 2767 DfE Code No: 305 5407</p>	<p>City Heights E-Act Academy (A) 33 Abbots Park, SW2 3PW 020 3691 4600 DfE Code No: 208 6907</p>	<p>Sydenham School, (Girls) (C) Dartmouth Road, SE26 4RD 020 8699 6731 DfE Code No 209 4204</p>
<p>Langley Park School for Boys (A) Hawksbrook Lane, South Eden Park Road, Beckenham, BR3 3BP 020 8639 4700 DfE Code No: 305 5402</p>	<p>Dunraven School (A) 94-98 Leigham Court Road SW16 2QB 020 8696 5600 DfE Code No 208 5402</p>	<p>Forest Hill School, (Boys) (C) Dacres Road, London, SE23 2XN 020 8699 9343 DfE Code No 209 4289</p>
<p>The Ravensbourne School (A) Hayes Lane, Bromley, Kent, BR2 9EH 020 8460 0083 DfE Code No: 305 5413</p>	<p>The Elmgreen School (A) Elmcourt Road, London, SE27 9BZ 020 8766 5020 DfE Code No 208 4731</p>	<p>Sedgehill Academy (A) Sedgehill Road SE6 3QW 020 8698 8911 DfE Code No 209 4001</p>
<p>Charles Darwin School (A) Jail Lane, Biggin Hill, Kent, TN16 3AU 01959 574043 DfE Code No: 305 5409</p>	<p>La Retraite Roman Catholic Girls' School (VA) Atkins Road, London SW12 0AB 020 8673 5644 DfE Code No 208 5400</p>	<p>London Borough of Merton: Merton Civic Centre London Road Morden Surrey SM4 5DX 020 8274 4906</p>
<p>Harris Academy Beckenham (A) Manor Way, Beckenham, BR3 3SJ 020 8650 8694 DfE Code No: 305 4000</p>	<p>The Elms Academy (A) Elms Road, Clapham SW4 9ET 020 7819 4700 DfE Code No 208 6905</p>	<p>Harris Academy Merton (A) Wide Way, Mitcham, CR4 1BP 020 8623 1000 DfE Code No 315 6905</p>
<p>Langley Park School for Girls (A) Hawksbrook Lane, South Eden Park Rd Beckenham, BR3 3BE 020 8663 4199 DfE Code No: 305 5412</p>	<p>The Norwood School (C) Crown Dale, London, SE19 3NY 020 8670 9382 DfE Code No 208 4223</p>	<p>Harris Academy Morden (A) Lilleshall Road, Morden, SM4 6DU, 020 8687 1157 DfE Code No: 315 4000</p>
<p>Ravens Wood School (Boys) (A) Oakley Road, Bromley, BR2 8HP 01689 856050 DfE Code No 305 5403</p>	<p>Trinity Academy (mixed) (A) 56 Brixton Hill, SW2 1QS 020 3126 4993 DfE Code No: 208 4003</p>	<p>St Mark's Church of England Academy (A) Acacia Road, Mitcham, CR4 1SF 020 8648 6627 DfE Code No 315 6906</p>
<p>Bishop Justus Church of England School (A) Magpie Hall Lane, Bromley, BR2 8HZ 020 8315 8130 DfE Code No 305 4604</p>	<p>Woodmansterne School (C) Woodmansterne Road London, SW16 5UQ 020 8764 1825 DfE Code No: 208 2657</p>	



Secondary schools outside Croydon (continued)

The following secondary schools are situated within three miles of Croydon's boundary. They can be contacted direct for their admissions policies, and for information about other schools in these boroughs please contact the relevant local authorities directly.

A = Academy **C** = Community **F** = Foundation **VA** = Voluntary Aided **VC** = Voluntary Controlled

London Borough of Southwark: Southwark Children's and Adults' Services PO Box 64529 London SE1P 5LX 020 7525 5337	London Borough of Sutton: St Nicholas Way Sutton SM1 1EA 020 8770 5000	Wallington High School for Girls (A) Woodcote Road, Wallington, Surrey, SM6 0PH 020 8647 2380 DfE Code No 319 5405
Kingsdale Foundation School (A) Alleyn Park, Dulwich London SE21 8SQ 020 8670 7575 DfE Code No. 210 4265	Carshalton Boys' Sports College (A) Winchcombe Road SM5 1RW 020 8714 3100 DfE Code No 319 4000	Harris Academy Sutton (A) 2 Chiltern Road, Sutton SM2 020 3962 4500 DfE Code No: 319 4005
Surrey County Council: PO Box 475 Reigate RH2 2HP 0300 200 1004	Greenshaw High School (A) Grennell Road, Sutton, SM1 3DY 020 8715 1001 DfE Code No 319 4007	London Borough of Wandsworth: Education & Social Services Department, Town Hall Extension Wandsworth High Street London SW18 2PU 020 8871 7316
The Beacon School (A) Picquets Way, Banstead Surrey SM7 1AG 01737 359103 DfE Code No 936 5406	St Philomena's Catholic High School for Girls (VA) Pound Street, Carshalton SM5 3PS 020 8642 2025 DfE Code No 319 5406	Burntwood School (Girls) (A) Burntwood Lane, London SW17 0AQ 020 8946 6201 DfE Code No 212 5401
Warlingham (A) Tithepit Shaw Lane, Warlingham CR6 9YB 01883 624067 DfE Code No 936 4153	Wallington County Grammar School (Boys) (A) Croydon Road, Wallington Surrey, SM6 7PH 020 8647 2235 DfE Code No 319 5407	Chestnut Grove Academy (A) Chestnut Grove Balham SW12 8JZ 020 8673 8737 DfE Code No 212 4328
De Stafford School (A) Burntwood Lane, Caterham, Surrey CR3 5YX 01883 347818 DfE Code No 936 5408	Wilson's School (Boys) (A) Mollison Drive, Wallington Surrey SM6 9JW 020 8773 2931 DfE Code No 319 5400	Graveney School (A) Welham Road, Tooting SW17 9BU 020 8682 7000 DfE Code No 212 5400
	Carshalton High School (Girls) (A) West Street, Carshalton, SM5 2QX 020 8647 8294 DfE Code No 319 4002	
	The John Fisher School (Boys) Roman Catholic (VA) Peaks Hill, Purley, Surrey, CR8 3YP 020 8660 4555 DfE Code No 319 5402	
	Oaks Park High School (A) Damson Way, Carshalton SM5 4NS 020 8647 5842 DfE Code No 319 4008	



SECTION TWO

SPECIAL EDUCATIONAL
NEEDS (SEN)

2



SECTION

two

SECTION

two

Pupils with special educational needs and disability (SEND)

Every primary school will have a special educational needs co-ordinator (SENCO) who has specific responsibility for pupils with SEND. He/she will be able to advise you on arrangements for secondary school admissions for your child.

Pupils Receiving SEND Support

If your child is currently receiving additional support for any special educational needs or disability the arrangements for secondary school admissions are the same as for all pupils and you must complete the online application form.

If you have asked the Council to assess your child's special educational needs through an EHC needs assessment for your child please follow the general admission arrangements for all children.

Pupils with Education Health and Care Plans

If your child has an EHC plan, Croydon Council is responsible for managing the arrangements for your child's secondary school placement.

To ensure secondary transfer is planned and your child has a placement which can provide suitable education, at the beginning of the summer term the Council's SEND service sends a letter to parents/carers explaining the arrangements and timescales for finding a suitable secondary school. This letter includes a form which you must complete naming your preferences for secondary schools.

At the review of your child's EHC plan in Year 5 you and your child's school will be asked for information and recommendations of the type of setting that would best suit your child's needs when they move to secondary school.

If your child is in a mainstream school now, it is likely that a mainstream secondary school will still be the most suitable setting. Please talk to your child's EHC Co-ordinator for more information.

The school preference form should be returned to the SEND Service by the 30th September 2023 which allows parents to attend Open Days for prospective schools and see what provision they feel will be suitable for their child.

Once your child's secondary school placement has been confirmed you will be notified and the EHC plan will be amended, naming the secondary school. You will be informed in writing, by 15 February 2024. Following this, it is recommended that a review meeting be held with the SENCo or a representative from the secondary school and the primary school so that provision can be discussed.

Appeals process

If you disagree with the school that has been named in the amended EHC plan, you have the right to appeal this decision. Information about this process will be included within the covering letter sent with the amended EHC plan.

Further Advice and Support

Contact Croydon 0-25 SEND Service ☎ 020 8604 7263 or email SENenquiries@croydon.gov.uk

Independent advice is available from KIDS SENDIAS Service on ☎ 020 8663 5630.

The Croydon SEND Local Offer includes details of other services that can provide advice and guidance on a move to secondary school for children with SEND.

<https://www.croydon.gov.uk/education/special-educational-needs>



Directory of special schools and enhanced learning provisions (ELPs)

Admission to Croydon special schools and enhanced learning provisions is managed by Croydon Local Authority 0-25 SEND Service. For further information please contact SEND Enquiries: ☎ 020 8604 7263 SENenquiries@croydon.gov.uk

Special Schools and Specialist College

Beckmead Family of Schools: A multi-academy trust providing a range of specialist education across the following schools.

Beckmead Park Academy

An academy for children with social, emotional mental health needs and challenging behaviour who are in Key Stages 2 or 3.

Age range: 7–13

Address: Monks Orchard Road, Beckenham, Kent BR3 3BZ

☎ 020 8777 9311

✉ ParkOffice@beckmeadtrust.org

🌐 www.beckmeadtrust.org/park

Beckmead College

For young people with social, emotional mental health needs and challenging behaviour who are in Key Stages 4 or 5.

Age range: 14–19

Address: Tennison Road, South Norwood, London, SE25 5RR

Chaffinch Brook School:

An academy for children with autism and challenging behaviour

Age range: 6–13

Address: 32 Morland Road, Croydon, CR0 6NA

And

Monks Orchard Road, Beckenham, Kent, BR3 3BZ

☎ 020 8325 4612

✉ ChaffinchOffice@beckmeadtrust.org

🌐 www.beckmeadtrust.org/chaffinch

Tharreo House: For vulnerable young people in Key Stages 3, 4 and 5 with emotional and/or mental health needs and anxieties, including school phobia, self-harming and those disengaged from education.

Age range: 11–19

Address: Salcot Crescent, New Addington, CR0 0NA

☎ 020 8777 9311

✉ office@beckmead.croydon.sch.uk

🌐 www.beckmeadfamilyofschools.org

Bensham Manor School: A special community school for boys and girls with moderate learning difficulties.

Age range: 11–19

Address: Ecclesbourne Road, Croydon CR7 7BN

☎ 020 8684 0116

✉ theoffice@benshammanor.com

🌐 www.benshammanor.co.uk

Priory School: A special community school for boys and girls with severe learning difficulties.

Age range: 11–19

Address: Hermitage Rd, Upper Norwood, London SE19 3QN

☎ 020 8653 8222

✉ admin@priorycroydon.org.uk

🌐 www.priorycroydon.org.uk

Priory post-16 centre:

Address: Hermitage Rd, Upper Norwood, London SE19 3QN

☎ 020 8653 7879/020 8653 8222

✉ secretary-p16@priorycroydon.org.uk

Addington Valley Academy:

An academy for children with autism and complex needs.

Age range: 2–19

Address: Canterbury Road Recreation Ground, Croydon, CR0 3HH

☎ 020 4511 2949

✉ enquiries@addingtonvalley.org

🌐 <https://addingtonvalley.org>

St Giles: A community school for children with physical disabilities, complex medical needs, complex speech and language difficulties and associated learning difficulties, moderate(MLD), severe(SLD) and profound and multiple learning difficulties (PMLD).

Age range: 2–19

Address: 207 Pampisford Road, South Croydon CR2 6DF

☎ 020 8680 2141

✉ office@st-gilesschool.co.uk

🌐 www.st-gilesschool.co.uk

Croydon FE College SEN Specialist

Centre: Specialist education for young people with severe, profound, complex learning difficulties to support transition to adulthood.

Age range: post 19

Address: Coulsdon College, Placehouse Lane, Coulsdon, CR5 1YA

Directory of special schools and enhanced learning provisions continued...

Admission to Croydon special schools and enhanced learning provisions is managed by Croydon Local Authority 0-25 SEND Service. For further information please contact SEND Enquiries: ☎ 020 8604 7263 SENenquiries@croydon.gov.uk

Enhanced Learning Provisions (ELPs) in Croydon secondary schools and specialist hearing provision.

Meridian High School (Spectrum Centre): Provision for pupils with Autistic Spectrum Disorder (ASD).

Age range: 11-18

Address: Fairchildes Avenue, New Addington, Croydon, CR0 0AH

☎ 020 3943 1328

✉ info@meridianhigh.london

🌐 www.meridianhigh.london

Oasis Coulsdon (The Ozone): Provision for pupils with autistic spectrum disorder.

Age range: 11-16

Address: Homefield Road, Old Coulsdon CR5 1ES

☎ 01737 551 161

✉ admin@oasiscoulsdon.org

🌐 www.oasisacademycoulsdon.org

Shirley High: Provision for pupils with hearing impairment.

Age range: 11-16

Address: Shirley Church Road, Croydon CR0 5EF

Contact: Croydon Sensory Support Service. This provision is managed directly by the Croydon LA Sensory Support Service

☎ 020 8760 5783

✉ sensorysupportservice@croydon.gov.uk

Oasis Academy Arena: Provision for pupils with Autistic Spectrum Disorder (ASD).

Age range: 11-16

Address: Albert Road, SE25 4QL

☎ 020 7921 4263

✉ info@oasisarena.org

🌐 www.oasisacademyarena.org

Orchard Park High School: Provision for pupils with developmental language disorder.

Age range: 11-16

Address: Orchard Way, Shirley, Croydon CR0 7NJ

☎ 020 8776 0220

✉ admin@orchardparkhigh.net

🌐 www.orchardparkhigh.co.uk

Woodcote High: Provision for pupils with medical and physical sensory needs.

Age range: 11-16

Address: Meadow Rise, Purley, Coulsdon, Croydon CR5 2EH

☎ 020 8668 6464

✉ enquiries@woodcote.croydon.sch.uk

🌐 www.woodcoteprimary.croydon.sch.uk

OTHER ADMISSIONS

3



SECTION

three

SECTION

three

Applying for a place at a University Technical College or at a Studio School

Children born between 1 September 2009 and 31 August 2010 and who are currently in Year 9 are eligible to apply for a place at a University Technical College (UTC) or a Studio School for the September 2024 intake.

Croydon does not currently have any UTCs or Studio Schools but a full list of all 14+ schools in London and the surrounding area can be viewed at www.croydon.gov.uk/education/schools-new/utc

University Technical Colleges (UTCs)

www.utcolleges.org/utcs/

University Technical Colleges are set up by universities as business and specialise in one or two technical subjects. In years 10 and 11, they offer a similar GCSE curriculum to a typical secondary school, including English and Maths, as well as their specialist subject.

Studio Schools

www.studioschoolstrust.org/

Studio schools are similar to UTCs in that they have employer involvement in the curriculum and focus on developing skills needed for employment, involving personal coaching and work experience, along a similar curriculum to a typical secondary school.

How to apply

Applications to some UTCs and Studio schools are coordinated by Croydon local authority and you must apply before **31 October 2023**. Please email school.admissions@croydon.gov.uk to request an application form. You will be notified of the result of your application on **1 March 2024**.

A few UTCs and Studio Schools require parents to apply directly to them and therefore you must contact them for details of the application process and closing dates. Please refer to the list at <https://www.croydon.gov.uk/schools-and-education/schools/school-admissions/admissions-secondary-schools-university-technical-colleges-and-studio-schools> for more information.



In-year admission to secondary schools

For detailed information on the application process for in-year admissions, please view the In-Year Admission to Secondary **Schools prospectus at Secondary-In-Year-2022-23-Prospectus.pdf** ([croydon.gov.uk](https://www.croydon.gov.uk))

Applications for a secondary school place outside the normal admissions round are treated as 'in-year' admissions. The process for making such applications depends on whether you are applying for a place in:

- A secondary school(s) in Croydon (excepting Harris Academies), in which case you will need to complete an 'in-year' Common Application Form (iCAF) from Croydon Council, as set out below.
- A Harris Academy in Croydon, in which case you must apply direct to the academy, as set out on the academy's website.
- A school outside of Croydon, in which case you will need to contact the home local authority, who will provide information on how to apply.

Croydon's iCAF

Croydon's online iCAF is available to complete through our online portal at: <https://www.croydon.gov.uk/schools-and-education/schools/secondary-school-year-admissions-step-step/apply-online>

The iCAF must be fully completed for it to be treated as a valid application.

The admission authority considers each application and, if a vacancy exists at a school named on the application, makes an offer to the next child on the waiting list which is ordered strictly in accordance with the schools' published admissions criteria, as set out on the respective school's website or Croydon Council's website at <https://www.croydon.gov.uk/schools-and-education/schools/apply-secondary-school-place-step-step/find-secondary-schools-near-you>

Supplementary Information Form (SIF)

Some schools also require a SIF to be completed. Please refer to the school's website for information on their requirements for a SIF. Where a school does require a SIF to be completed, these forms are available on the school's website. A paper copy can also be requested from the school. However, a SIF will only be considered valid if you have named the school on Croydon's **iCAF**.

Croydon's school admissions team

Croydon's school admission team check the iCAFs to ensure they have been completed properly. They then forward the child's details to the Croydon schools named on the form.

Governing bodies' decisions

The school's governing body considers each application in accordance with their published admissions criteria, as set out on their website.

Outcome of your in-year application

The school will notify the local authority of the outcome of your application.

If your child is offered a place at a school which you have listed as a lower preference school on your in-year application, he/she will not automatically be placed on the waiting list for your higher preference schools. Parents/carers must re-apply if they wish to be added back to the waiting list for those schools <https://www.croydon.gov.uk/schools-and-education/schools/secondary-school-year-admissions-step-step/apply-online>

Appeals

There is a right of appeal if your application is unsuccessful to any of the schools you have applied. The appeals process is described in this booklet and on the Council/school websites.

Privacy Statement

Croydon Council will handle the information you have provided in line with the provisions of the General Data Protection Regulations (GDPR). Any personal information will be held in confidence with only the necessary people able to see or use it. For the purpose of processing your application for a school place we may share information you provide to deal with your requests, administer departmental functions and meet our statutory obligations; this may include sharing your information with schools, other local authorities, children's services and London Grid for Learning (LGfL) who process data on our behalf. Where we are unable to secure a school place through the normal admission procedures, we may also share the information you provide with the Fair Access panel. Under the General Data Protection Regulations, you have the right to make a formal request in writing for access to personal data held about you or your child.

The School Admissions Team's main method of communication with you will be via email and where the information sent to you contains personal data it will be sent using secure email. It is your responsibility to provide the School Admissions Service up-to-date contact details and to keep them informed of any change of circumstances.

Croydon Council has a duty under the Children's Act 2004 to work with partners to provide and improve services to children and young people in the area. Therefore, Croydon Council may also use this information for other legitimate purposes and may share this information where necessary with other bodies responsible for administering services for children and young people. Croydon Council also has a duty to protect the public funds it administers, and to this end, it may use the information you have provided on this form for the prevention and detection of fraud. It should be noted that where fraudulent information is submitted this may lead to prosecution.

For a full copy of the Education and Youth Engagement Division's Privacy Notice please see: www.croydon.gov.uk/democracy/data-protection-freedom-information/privacy-notices/education-youth-engagement-service-privacy-notice.

If English is not your first language and you need help to understand the information contained in this brochure, please contact the School Admissions Team on Tel: 020 8726 6400, ext 61884. We will then arrange for an interpreter to help you.

Nëse Anglishtja nuk është gjuha juaj e parë dhe ju keni nevojë për ndihmë për të kuptuar përmbajtjen e kësaj broshure, ju lutem telefononi Zyrën e Pranimëve (Admission Team) në Departamentin e Edukimit (Education Department) në numrin **020 8726 6400**.
Ne më pas do të gjejmë një perkthyes për t'ju ndihmuar.

Albanian

ইংরেজী যদি আপনার প্রথম বা মাতৃভাষা না হয় এবং এই পুস্তিকার বিষয়বস্তু বুঝবার জন্য আপনি সাহায্য চান, এডুকেশন ডিপার্টমেন্ট বা শিক্ষা বিভাগের অ্যাডমিশনস্ টিম (ভর্তির দায়িত্বপ্রাপ্ত দল)-কে 020 8726 6400 , এক্সটেনশন 1884 - এই নম্বরে টেলিফোন করবেন। আপনাকে সহায়তাদানের জন্য একজন দোভাষীর ব্যবস্থা করা হবে।

Bengali

Jestliže angličtina není Váš první jazyk a potřebovali byste pomoc s porozuměním obsahu této brožury, zatelefonojte, prosím, Příjímací skupinu (Admission Team) ve Školském oddělení (Education Department) na čísle **020 8726 6400**, S pomocí tlumočnicka Vám potom může být poskytnuta pomoc.

Czech

Si l'anglais n'est pas votre première langue et vous avez besoin d'aide afin de comprendre le contenu de cette brochure, téléphonez à l'Équipe des Admissions ("Admissions Team") au Service de l'Enseignement ("Education Department") au **020 8726 6400**.
On demandera ensuite à un interprète de venir vous aider.

French

જો અંગ્રેજી તમારી પ્રથમ ભાષા ન હોય અને આ પુસ્તિકાની વિગતો સમજવામાં તમને મદદની જરૂર હોય તો, કૃપયા એજ્યુકેશન ડિપાર્ટમેન્ટના એડમિશન્સ ટીમને, ટેલિફોન નંબર: **020 8726 6400** , એક્સટેન્શન 1884 પર ફોન કરો. અમે તમારા માટે ગુજરાતી દુભાષિયાની વ્યવસ્થા કરી આપીશું જે તમને મદદ કરશે.

Gujerati

ਜੇਕਰ ਅੰਗਰੇਜ਼ੀ ਤੁਹਾਡੀ ਪਹਿਲੀ ਬੋਲੀ ਨਹੀਂ ਹੈ ਅਤੇ ਤੁਹਾਨੂੰ ਇਸ ਕਿਤਾਬ ਦੇ ਵਿਚ ਲਿਖੀ ਜਾਣਕਾਰੀ ਸਮਝਣ ਵਿਚ ਮਦਦ ਦੀ ਲੋੜ ਹੈ ਤਾਂ ਹਿੰਦੀ ਕਰਕੇ ਐਜੂਕੇਸ਼ਨ ਡਿਪਾਰਟਮੈਂਟ ਵਿਚ ਅਡਮਿਸ਼ਨ ਟੀਮ ਨੂੰ ਇਸ ਨੰਬਰ 'ਤੇ ਫੋਨ ਕਰੋ: **020 8726 6400** ਅਸੀਂ ਤੁਹਾਡੇ ਲਈ ਕਿਸੇ ਇੰਟਰਪ੍ਰਿਟਰ ਦਾ ਪ੍ਰਬੰਧ ਕਰਾਂਗੇ।

Panjabi

Haddii af Ingiriisudu aanay ahayn luqadaada koowaad caawimana aad u baahantahay si aad u fahanto waxa uu ka koobanyahay buugyarahani, fadlan kala soo hadal kooxda ogolaanshaha ee qaybta waxbarashada telifoonka **020 8726 6400**. Intaa ka dib waxa lagu diyaarin doonaa inuu ku caawiyo turjumaan.

Somali

ஆங்கிலம் உங்களுக்கு முதல் மொழியாக இல்லை எனில், மற்றும் இச்சிறு புத்தகத்தில் கொடுக்கப்பட்டுள்ளவற்றை விளங்கிக் கொள்ள உங்களுக்கு உதவி தேவை எனில், தயவு செய்து எஜுகேஷன் டிபார்ட்மென்டிலுள்ள அட்மிஷன்ஸ் டிமுடன் **020 8726 6400** என்ற தொலைபேசி எண்ணுடன் தொடர்பு கொள்ளவும். உங்களுக்கு உதவி செய்ய மொழி பெயர்ப்பாளருக்கு சம்மயப்படும்.

Tamil

İngilizce ana diliniz değilse ve bu kitapçının içeriğini anlamakta yardıma ihtiyacınız varsa lütfen Eğitim Dairesinden (Education Department) Kayıt Ekibine (Admission Team) **020 8726 6400** telefon ediniz. Böylelikle size yardımcı olması için bir tercüman sağlanacaktır.

Turkish

اگر انگریزی آپ کی پہلی زبان نہیں ہے اور اس کتابچے کو سمجھنے کے لئے آپ کو مدد کی ضرورت ہے تو براہ کرم ایجوکیشن ڈیپارٹمنٹ میں 'ایڈمیشن ٹیم' کو اس نمبر پر فون کیجیے **020 8726 6400**۔ لئے انٹرپرائزنگ سروس کا انتظام کیا جائے گا۔

Urdu

Contact Information

For online applications

You can apply online at eAdmissions:

www.croydon.gov.uk/admissions

Online applications close at 11.59pm on **31 October 2023**

If you have any questions or problems regarding the online admissions website please call London Grid for Learning on ☎ **020 8255 5555**



School admissions telephone number:

020 8726 6400

Available from 9.00am - 4.00pm Monday to Friday



Customer Services

Access Croydon

Bernard Weatherill House, 8 Mint Walk, Croydon CR0 1EA



Don't forget

The closing date for your secondary school application is 31 October 2023



Feedback welcome

If you would like to provide feedback relating to the layout and/or content of this booklet, please contact the school admissions team by email at **school.admissions@croydon.gov.uk**