

21 December 2023

Dear Parent/Guardian,

RE: Mrs May

It is with regret that I inform you that Mrs Katherine May is relocating to Shropshire with her family and she will not be returning to St Chad's following the Christmas break.

As you will understand, we have been working hard to ensure that St Martha's class has a strong and well-qualified teacher to take over from Mrs May.

I am pleased to confirm that we have appointed Mrs Janet Burrell to the position of class teacher from January. Mrs Burrell comes to us with over 20 years of teaching experience and I am confident that she will build on the solid foundations established by Mrs May.

I am sure that you will join me in thanking Mrs May for her work with the children in wishing her success in the future.

Yours sincerely,

Mrs Vassallo
Executive Headteacher

